

**MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING
HELD 14/03/2023**



PRESENT: Tracey Knofflock (Chair), Kim Treeweek, Daniel Hancock, Paul Rust, Jo Wood, Tania Stockman (Administrator)

APOLOGIES: None

CONFLICTS OF INTEREST REGISTER: Camps (Daniel, Kim & Paul)

CONFIRMATION OF PREVIOUS MINUTES:

The minutes of the meeting held 06/12/2022 were read and accepted.

Tracey/Daniel

CARRIED

MATTERS ARISING.

- Follow up relay prizes from CNI still not received.

STRATEGIC PLAN: No discussion had.

POLICIES: Send all reviewed and approved policies to Member Clubs so they are aware of the updated policies. Funding eligibility (once reviewed) to be sent to all clubs and coaches reminded members that the criteria must be adhered to. Policies to be sent to board (or to provide hard copies) as well as shared on Google Drive. Minor adjustments to be made to the following policies and resubmit for approval.

- Alterations to rules or Policies
- Financial Management & Operations
- Management Committee
- Information Technology
- Planning
- Drugs in Sport
- Funding Eligibility (carried forward from December 2022)
- Camps (carried forward from 2022) - WIP

HEALTH & SAFETY: No issues to report

FINANCIAL REPORT:

Move that the financial report as circulated for December – February is taken as a true and correct record.

Jo/Kim

CARRIED

TECHNICAL REPORT: Report dated 12/02/23 received and read:

Swimming Taranaki (ST) Technical Committee Minutes 12 February 2023

Attendees: Cath Tippet, Daniel Hancock, Margaret Higgison, Rowan Williams

Apology: Tracey Knofflock, Annett Zabel (potential vacancy to be filled),

MATTERS DISCUSSED (Commenced 1.25pm)

Development and Designated Meets

General discussion regarding Designated and Development meets in a post covid environment. The loss of the Hawera Swimming Club Meet was noted as was the recent travel of swimmers to Manawatu and Waikato Meets to obtain qualifying times.

Officials Training

The 2023-2024 Calendar review - The Committee discussed the importance of Meets as an 'officials' training ground. A reduction in overall Meets lifts the importance of 'Club Night's for official training and testing and sign off. This is to be re-laid to the Clubs.

The Committee discussed opportunities for senior swimmers to participate in the running of Meets as a contribution towards ST.

There are a number of trainees at both Aquabladz and Stratford that will potentially be eligible to enable sign-off prior to this Meet or as part of the first Session.

Cath to send out Training Sheets to facilitate staged sign-off.

New Pool

Rowan and Daniel reported on the new Pool and its readiness for Competition swimming. There remain some items that may not be fixed for upcoming Meets including lighting. These are matters for which the Council cannot control and the officials are able to work within these parameters and take a 'best of ability' approach.

There are defective items that the Council has responsibility for and is able to correct/fix including the tightening of the lane ropes. Daniel to request lane ropes are fixed prior to next Competition Meet.

Meeting closed 2.40pm

Cath Tippet
Convenor
Taranaki Technical Committee
12.2.2023

Board discussed that the Hawera meet was cancelled about 10 days prior the closing date for entries and suggest that this may have been too early to make a cancellation call.

Discussed the possibility of providing some incentive to officials however general discussion felt that parents do step up once that initial step towards officiating has been taken. The board felt that it was also up to the clubs to get behind the drive for officials. Suggest a reminder of this and the need for a designated official promotor is sent to our member clubs.

It was raised that at the official meetings prior to sessions at Championships events is a great time to explain to the timekeepers of why we need parental support and the requirements for officials – Daniel has agreed to take the lead on this at Summer Champs.

RECORD OFFICER'S REPORT:

Tania to update records and Tracey will continue with historical data.
Move that the attached records are ratified and accepted.

Tracey/ Paul

CARRIED

TARANAKI EVENTS

Inter Club Challenge – numbers attending has been disappointing – needs to go back into February/March – ascertain demand for Winter Challenges

Summer Splash Age Group Champs – welcome speech, officials (follow up with Rowan), no medal ceremonies, visitor medals on top of local, see if pool time can change to 5.00pm warm up, to follow up pool again regarding pool certification, follow up pool speaker system

Club Relays: Discussion around moving to SC indoor pool on a Friday evening. To look into possibility of holding Club Relays after second session at Summer Champs next year – put out to clubs and coaches for feedback, suggest holding 2022/23 relays on June 24th

Camps: Coaches have decided to run their own senior camps rather than a regional camp and have requested financial assistance, coaches to provide dates and pool quotes so the board can make an informed decision. To look into dates for Intermediate Camp.

Funding Resolution: To apply to TET for Intermediate and Junior Camp costs.

Paul/Tracey

CARRIED

GENERAL BUSINESS

- Speaker system – to advertise on Trade me \$4000 as not being used
- Insurance has been secured with Marsh Insurance
- Fees – club fees for summer clubs, to look into a discount for Summer Clubs.
- Calendar to coaches so we can confirm 2023/24 season.

Meeting Closed: 8.50pm

Next Meeting: 11 April 2023

Signed as a true and correct record:



Date:

19th April 2023.